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MEMORANDUM

TO: Ron Belmont, Supervisor - Mayor
and Town Board Members

FROM: Gerry Salvo, Superintendent of Recreation

DATE: January 28, 2014

SUBJECT: NYS Recreation and Parks Society Conference

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Request for approval for Gerry Salvo, Superintendent of Recreation to attend the New York State Recreation and Parks Society Conference on March 23-25, 2014 in Saratoga Springs, New York at a cost for registration and travel expensed not to exceed \$893.00 This is a budgeted item.